

September 2017

Date	City	Agency	Time	Workshop	Type	Location	Catalog Course Code	Activity Code
9/1/17	Nashville	All	8:30am-12:30pm	Pillar 3: Human Resources Administration	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	PILL31000	HR-PILL3-090117-001
9/5/17	Nashville	All	8:30am-12:30pm	S.M.A.R.T. Performance Planning	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	STW100	HR-SMART090517-001
9/5/17	Nashville	All	1:00pm-4:00pm	S.M.A.R.T. Performance Planning	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	STFM1000	HR-SMARTT4T090517-001
9/6/17	Nashville	All	8:30am-12:00pm	Get S.M.A.R.T.er	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	GSPM1000	HR-GSPM090617-001
9/6/17	Nashville	All	1:00pm-4:00pm	Get S.M.A.R.T.er	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	GST4T1000	HR-GST4T090617-001
9/7/17	Nashville	All	8:00am-5:00pm	How to Facilitate Teach Back	Certification	505 Deaderick Street 1st Floor Training Room 2	HTFTB1000	HR-HTFTeach-090717-001
9/7/17	Nashville	All	8:30am-2:30pm	Respectful Workplace: A Staff's Guide to Preventing Workplace Harassment	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	RWST1000	HR-RWS090717-001
9/7/17	Nashville	All	8:30am-2:30pm	Respectful Workplace: A Manager's Guide to Preventing Workplace Harassment	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	RWMG1000	HR-RWMG090717-001
9/11/17	Nashville	All	8:30am-12:30pm	Performance Coaching	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	PC1000	HR-PC091117-001
9/11/17	Nashville	All	1:30pm-4:30pm	Performance Coaching	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	PCT4T1000	HR-PCT4T091117-001
9/12/17	Nashville	All	8:30am-12:00pm	Planning and Priority Setting	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	PAPS1000	HR-PAPS091217-001

September 2017

9/12/17	Nashville	All	1:00pm-4:00pm	Planning and Priority Setting	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	PAPST4T1000	HR-PAPST4T091217-001
9/13/17	Nashville	All	8:30am-12:30pm	Quality Decision Making	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	QDMG2014	HR-QDM091317-001
9/13/17	Nashville	All	1:30pm-4:30pm	Quality Decision Making	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	QDMT4T1000	HR-QDMT4T091317-001
9/13/17	Nashville	All	8:30am-12:00pm	Leadership Theory and Practice	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	LTP1001	HR-LTP091317-001
9/14/17	Nashville	All	1:00pm-4:00pm	Leadership Theory and Practice	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	LTP1000	HR-LTPt4t-091417-001
9/14/17-9/15/17	Nashville	All	8:00am-5:00pm	Respectful Workplace	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	RWRC1000	HR-RWT4T-091417-001
9/18/17	Nashville	All	8:30am-12:30pm	Competency and Behavioral Based Interviewing	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	CBBIW1000	HR-CABBI-091817-001
9/18/17	Nashville	All	1:30pm-4:30pm	Competency and Behavioral Based Interviewing	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	CABBIT4T100	HR-CABBIT4T091817-001
9/18/17	Nashville	All	8:30am-12:00pm	Effective Communication	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	EC1000	HR-EC091817-001
9/19/17	Nashville	All	8:30am-12:30pm	Developing Direct Reports	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	Coming Soon	
9/19/17	Nashville	All	1:30pm-4:30pm	Developing Direct Reports	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	Coming Soon	
9/19/17	Nashville	All	8:30am-12:00pm	Effective Communication	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	ECT4T1000	HR-Ect4t091917-001

September 2017

9/20/17	Nashville	All	8:30am-12:00pm	Building Effective Teams	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	BET1000	HR-BET092017-001
9/20/17	Nashville	All	1:00pm-4:00pm	Building Effective Teams	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	BETT4T1000	HR-BETt4t092017-001
9/20/17-9/21/17	Nashville	All	8:00am-5:00pm	How to Facilitate	Certification	505 Deaderick Street 1st Floor Training Room 2	HTF1000	HR-HTF-092017-001
9/21/17	Nashville	All	8:30am-12:00pm	Change Management	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	CHMG1000	HR-CM092117-001
9/21/17	Nashville	All	1:00pm-4:00pm	Change Management	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	CHMG2000	HR-CMt4t092117-001
9/25/17	Nashville	All	8:30am-12:00pm	Managing Up	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	MUP1000	HR-MUP092517-001
9/25/17	Nashville	All	1:00pm-4:00pm	Managing Up	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	MU1000	HR-MUt4t-092517-001
9/26/17	Nashville	All	8:30am-12:00pm	Self-Management	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	SM1000	HR-SM092617-002
9/26/17	Nashville	All	1:00pm-4:00pm	Self-Management	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	SMT4T1000	HR-SMT4T092617-001
9/27/17	Nashville	All	8:30am-12:00pm	Conflict Management	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	CMGT2000	HR-CMGT092717-001
9/27/17	Nashville	All	8:30am-12:00pm	S.T.A.R. Principles	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	STAR2000	HR-STAR2-092717-001
9/27/17	Nashville	All	1:00pm-4:00pm	Conflict Management	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	CFMG1000	HR-CFMGt4t-092717-001

September 2017

9/28/17	Nashville	All	8:30am-12:00pm	Effective Presentation Skills	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	EPSkills1000	HR- EPSkills092817- 001
9/28/17	Nashville	All	1:00pm-4:00pm	Effective Presentation Skills	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	EPS1000	HR-EPSt4t-092817- 001